

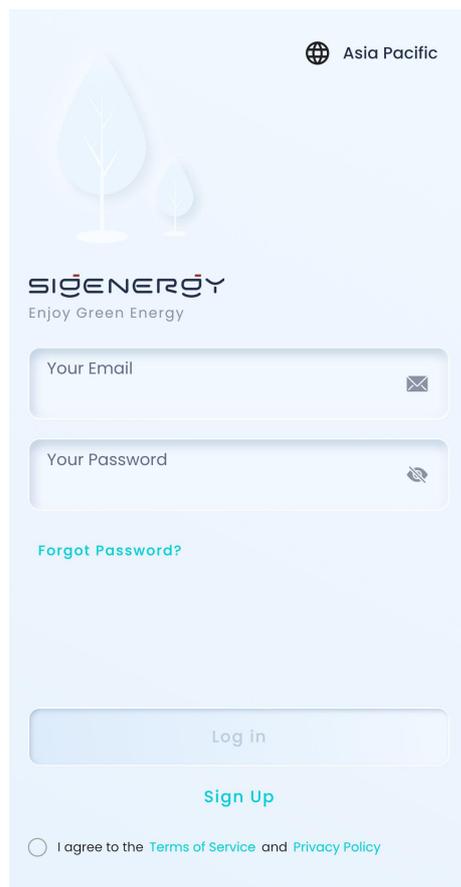
Sigen New installer registration process - Energy Spurt

What is the registration process? (**App first**)

Step 1. Download “mySigen” App (version 1.9 above).



Step 2. Click on “Sign Up”



Asia Pacific

SIGENERGY
Enjoy Green Energy

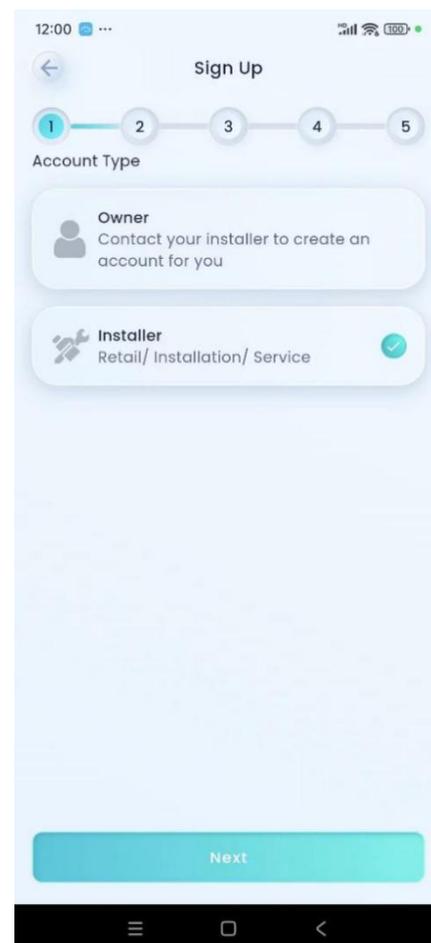
Your Email

Your Password

[Forgot Password?](#)

I agree to the [Terms of Service](#) and [Privacy Policy](#)

Step 3. Choose account type as “installer”



12:00

Sign Up

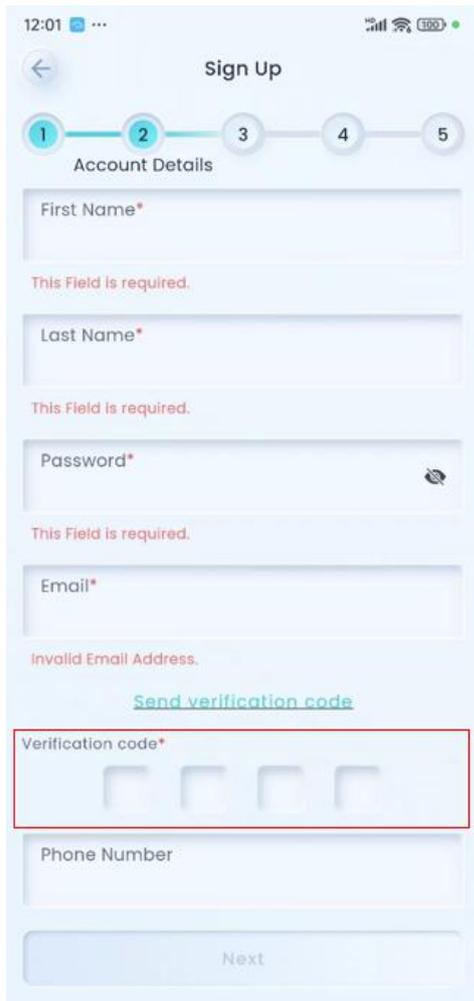
1 2 3 4 5

Account Type

Owner
Contact your installer to create an account for you

Installer
Retail/ Installation/ Service

Step 4. Fill in account details.
Click “Get Code” to get the “Verification Code” by email. Email will be sent from sigenservice@notice.sigenergy.com (please check your spam mailbox or email interception rules if not received the code).



12:01 ...

Sign Up

1 2 3 4 5
Account Details

First Name*

This Field is required.

Last Name*

This Field is required.

Password*

This Field is required.

Email*

Invalid Email Address.

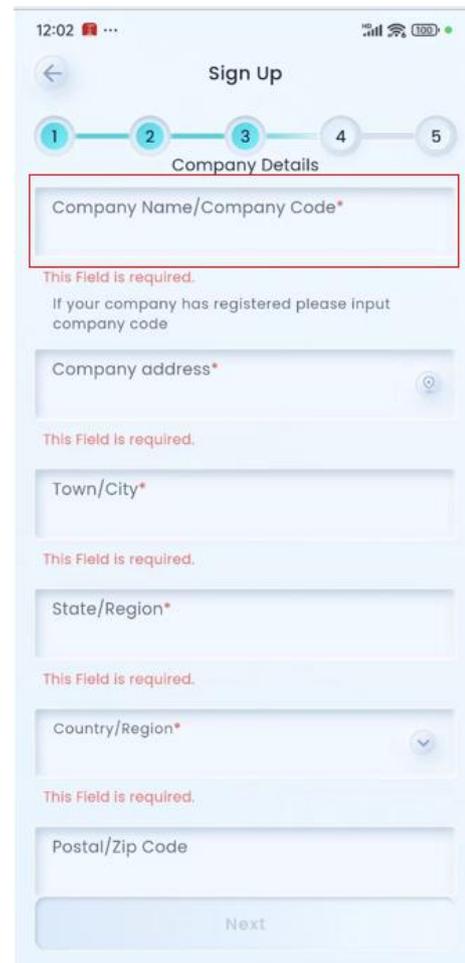
[Send verification code](#)

Verification code*

Phone Number

Next

Step 5. Fill in company details.



12:02 ...

Sign Up

1 2 3 4 5
Company Details

Company Name/Company Code*

This Field is required.
If your company has registered please input company code

Company address*

This Field is required.

Town/City*

This Field is required.

State/Region*

This Field is required.

Country/Region*

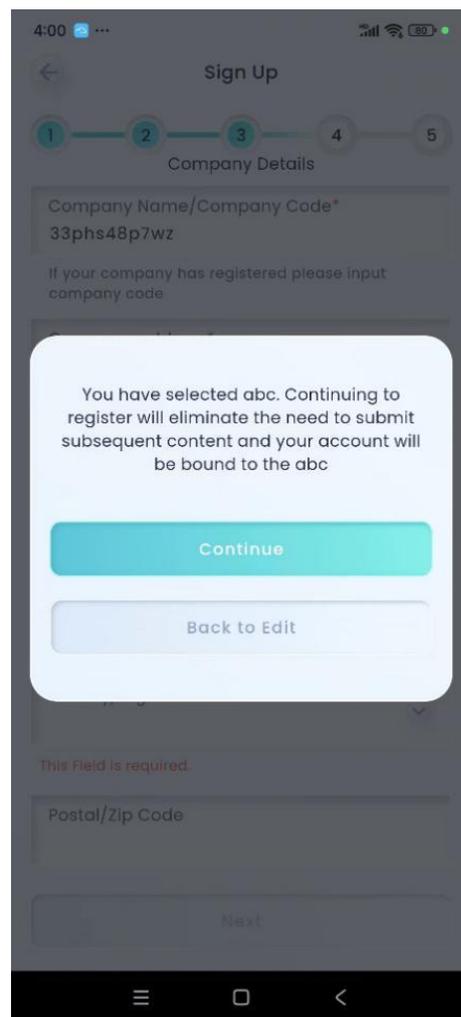
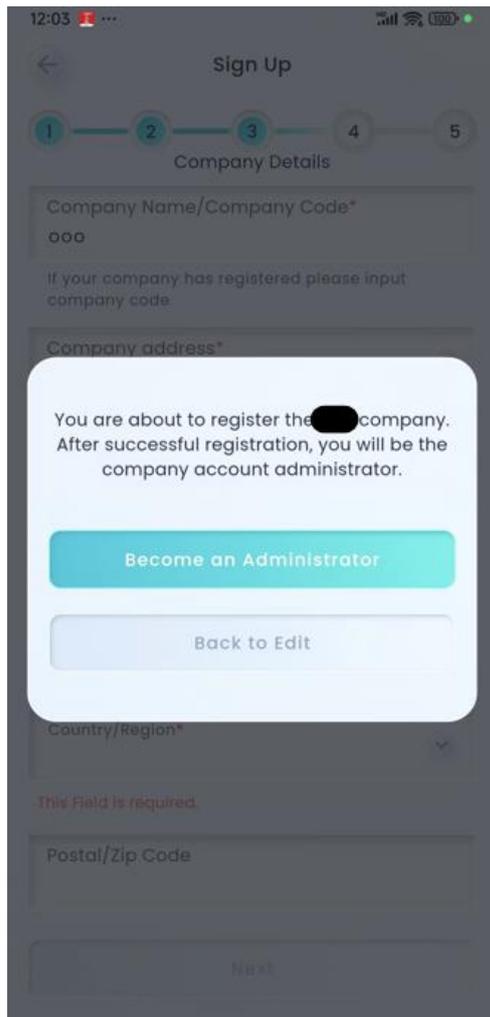
This Field is required.

Postal/Zip Code

Next

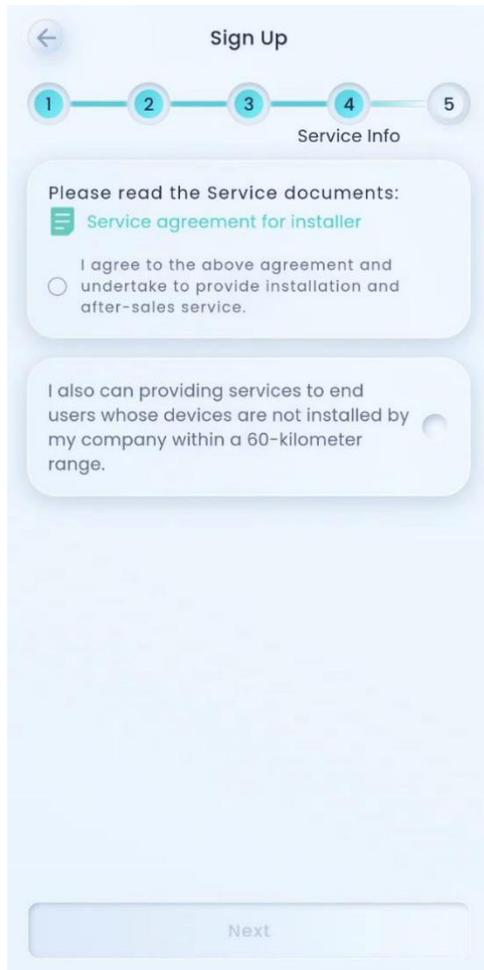
Input company's name if you represent the company for the first registration. The account you registered will be the administrator account* at company level.

* Administrator account is able to create company code for company's individual employees and view all power plants installed by the company.



Input company's code if you want to register as an individual employee of the registered company. The account you register will be bound to the administrator account as an individual account.

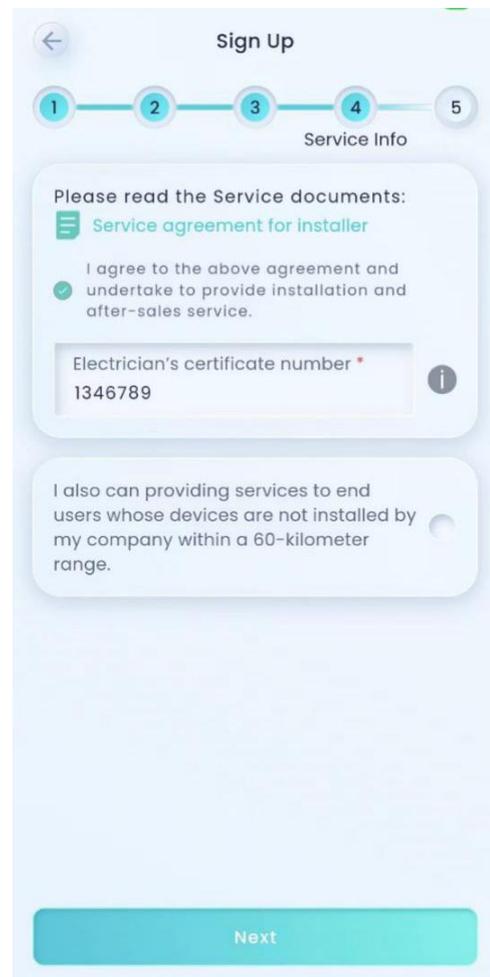
Step 6. View service agreement and confirm service options on “*Service Confirmation*” page*
 * You won't be able to see the “service confirmation” page if you register as an individual employee.



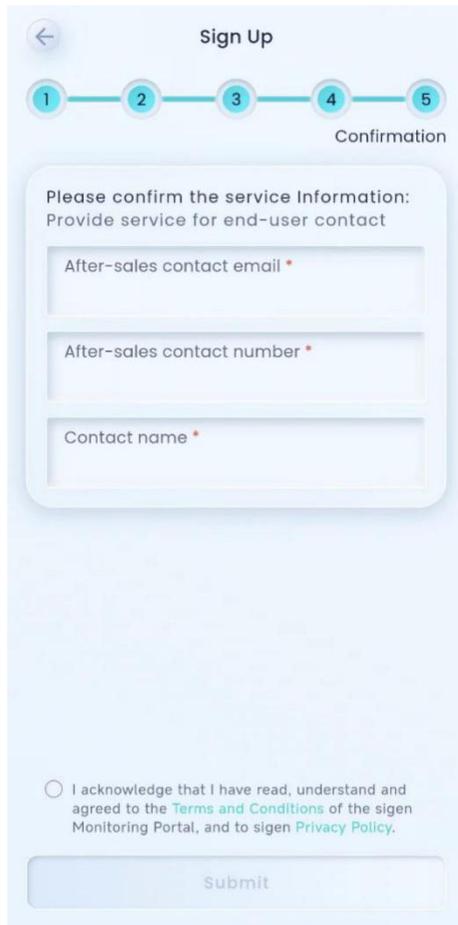
Open the PDF of service agreement online which may take 1-2 minutes.

It is mandatory to click to agree the service agreement which provide service for end-users whose device was installed by your company.

It is optional to click to agree to provide service for end-users within 60 KM whose original device was not installed by your company.



Input anyone of electrician licenses number in your company.



← Sign Up

1 2 3 4 5
Confirmation

Please confirm the service Information:
Provide service for end-user contact

After-sales contact email *

After-sales contact number *

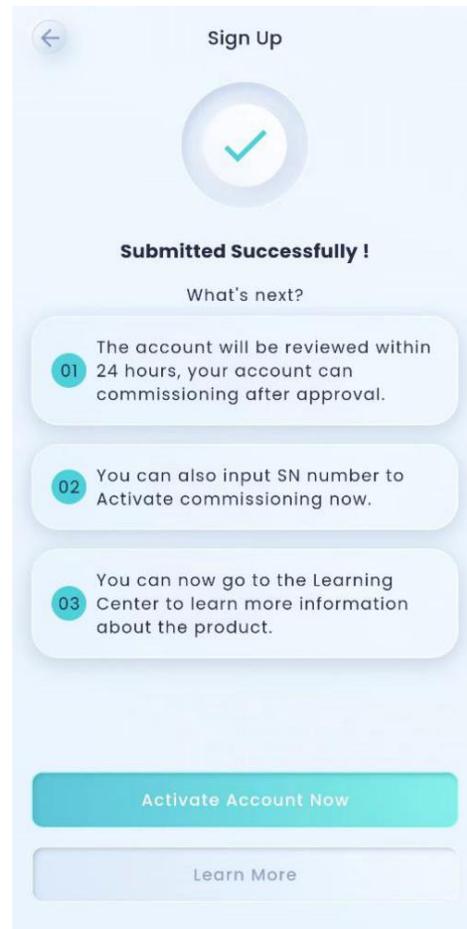
Contact name *

I acknowledge that I have read, understand and agreed to the [Terms and Conditions](#) of the signen Monitoring Portal, and to signen [Privacy Policy](#).

Submit

Input service phone, service email, service name for end-user to contact.

Step 7. Complete registration.
Submitted successfully. Sigenergy's backend guys will review it to approve to activate your accounts in 1 working day.



← Sign Up

✓

Submitted Successfully !

What's next?

01 The account will be reviewed within 24 hours, your account can commissioning after approval.

02 You can also input SN number to Activate commissioning now.

03 You can now go to the Learning Center to learn more information about the product.

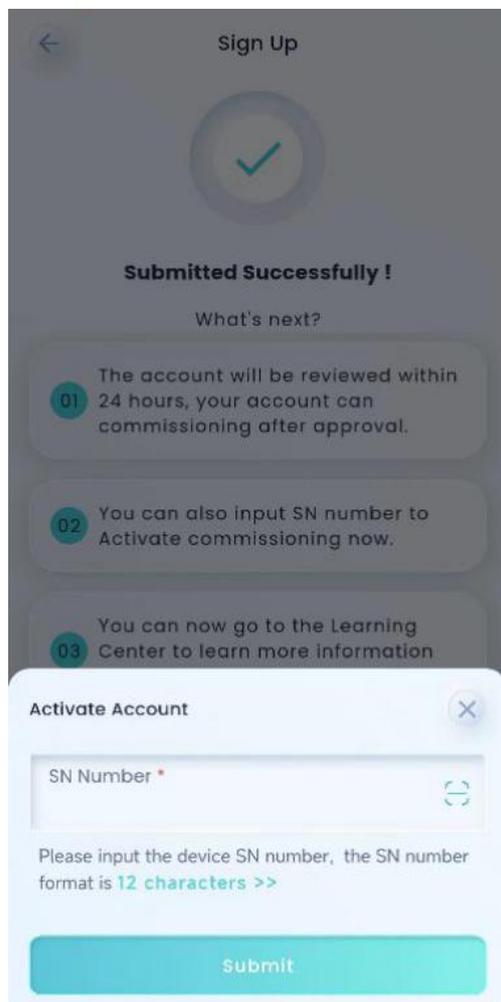
Activate Account Now

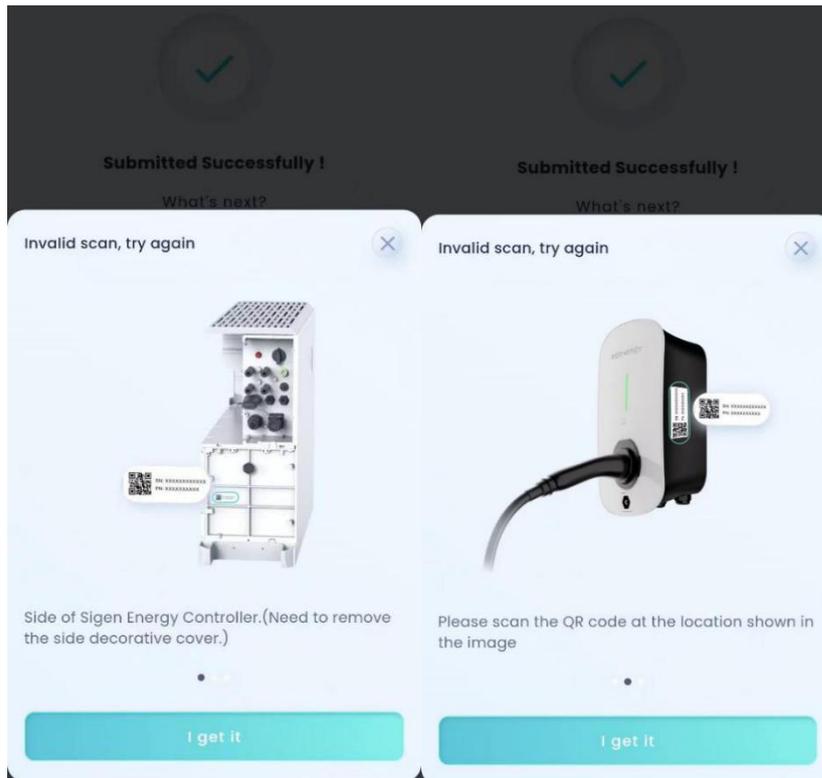
Learn More

Step 8. Self-activate account

Installer can also self-activate accounts by entering a valid device serial number (SN). The SN of devices should have not been installed before.

1. Fill in the valid device serial number (inverter or battery etc)
2. Click "Activate"

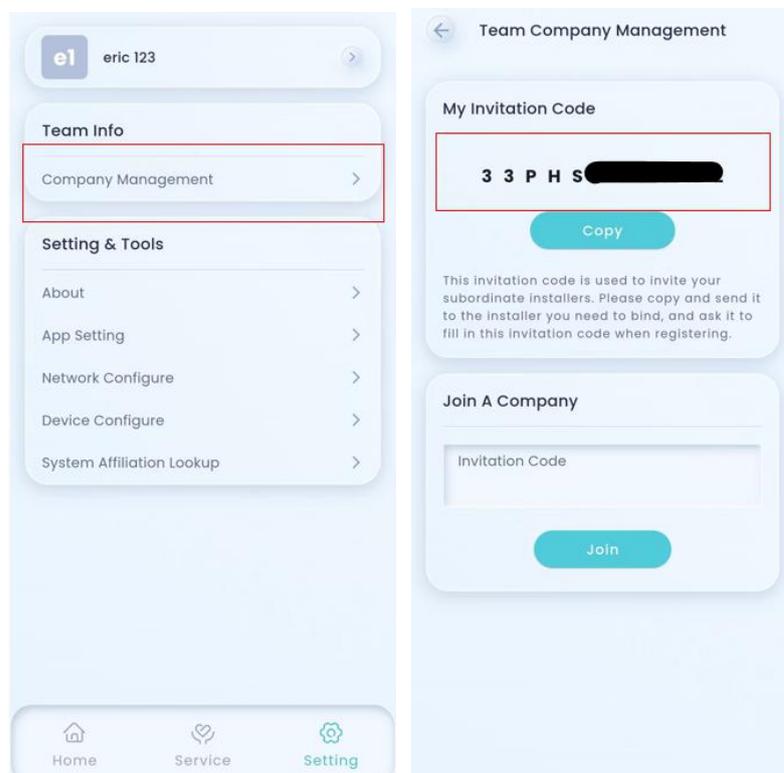




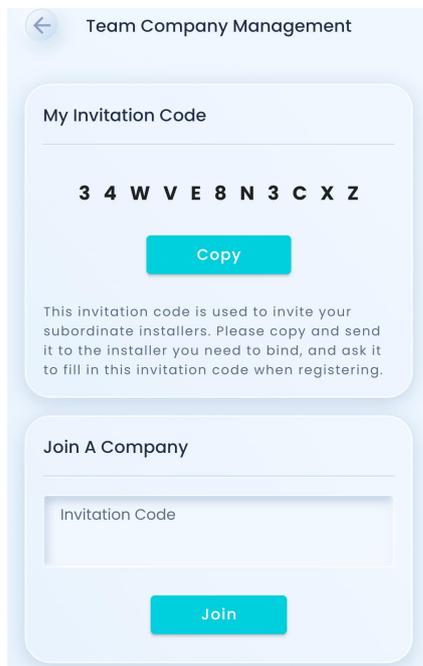
Installer could install and commissioning after the account been activated.

Where can I get company code?

Login mySigen with company account, check it via setting - company management



Step 9. Add **Energy Spurt** to be your distributor & claim annual rebate from Energy Spurt
Copy '34WVE8N3CXZ' & input into your account, click 'join'.



Team Company Management

My Invitation Code

3 4 W V E 8 N 3 C X Z

Copy

This invitation code is used to invite your subordinate installers. Please copy and send it to the installer you need to bind, and ask it to fill in this invitation code when registering.

Join A Company

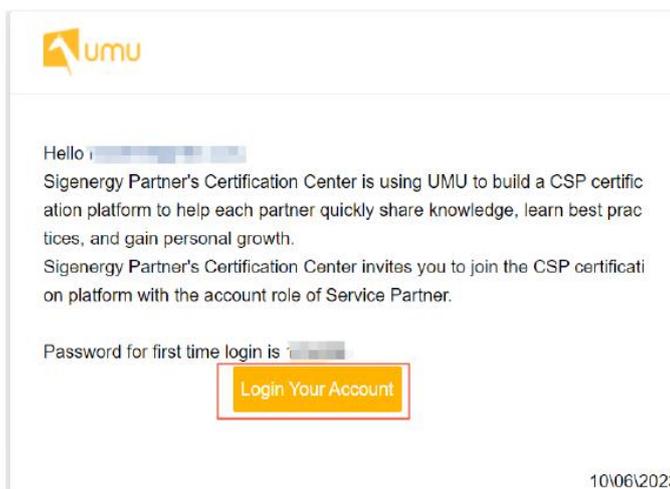
Invitation Code

Join

Step 10. Open your Email, to get the account and password of Certification Center
Use that as your Web account login

Sigenergy Partner's Certification Center invites you to join

Sigenergy Partner's Certification Center 发给 [redacted]
2023年10月06日 12:22 (星期五)

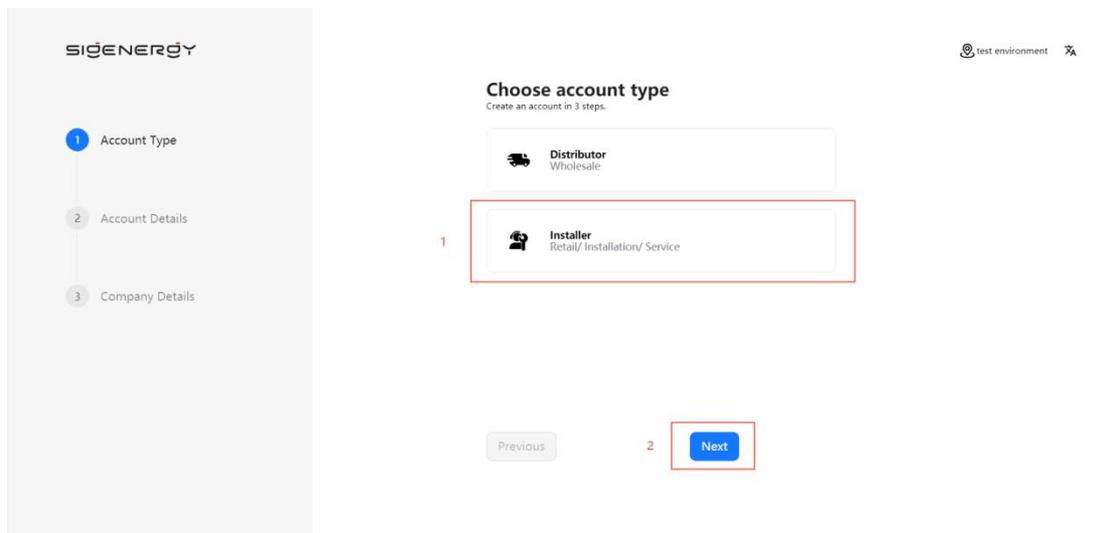


What is the registration process? (Web - if no web account auto created after the App registration)

Step 1. Click "Register now" on "partner" page on website.

<https://web-eu.sigencloud.com/user/business/register>

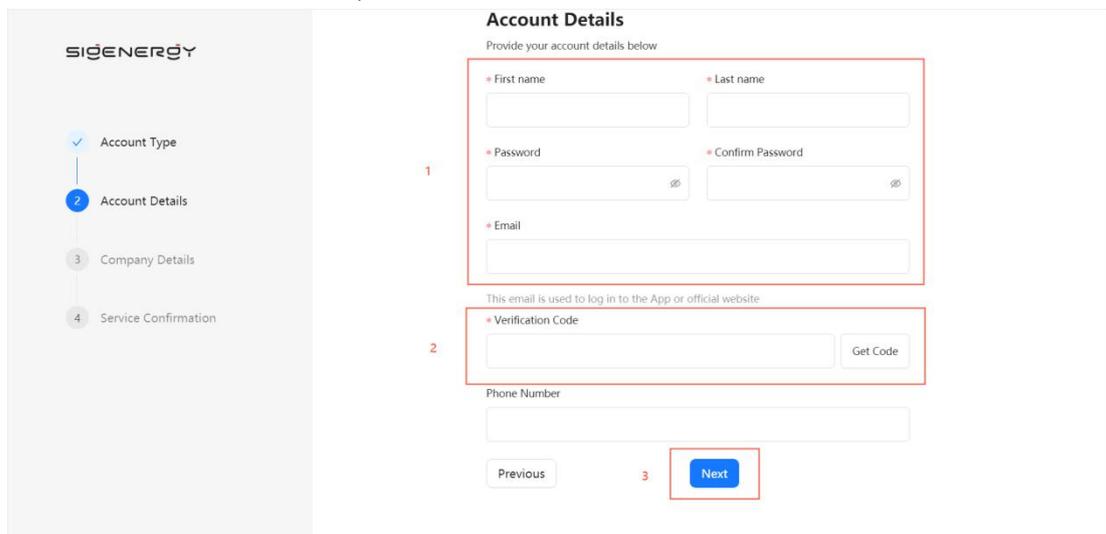
Step 2. Choose account type as "installer".



The screenshot shows the 'Choose account type' registration step. On the left, a progress bar indicates three steps: 1. Account Type (active), 2. Account Details, and 3. Company Details. The main content area is titled 'Choose account type' with the subtitle 'Create an account in 3 steps.' There are two radio button options: 'Distributor Wholesale' and 'Installer Retail/ Installation/ Service'. The 'Installer' option is selected and highlighted with a red box labeled '1'. At the bottom, there are 'Previous' and 'Next' buttons. The 'Next' button is highlighted with a red box labeled '2'. A 'test environment' indicator is visible in the top right corner.

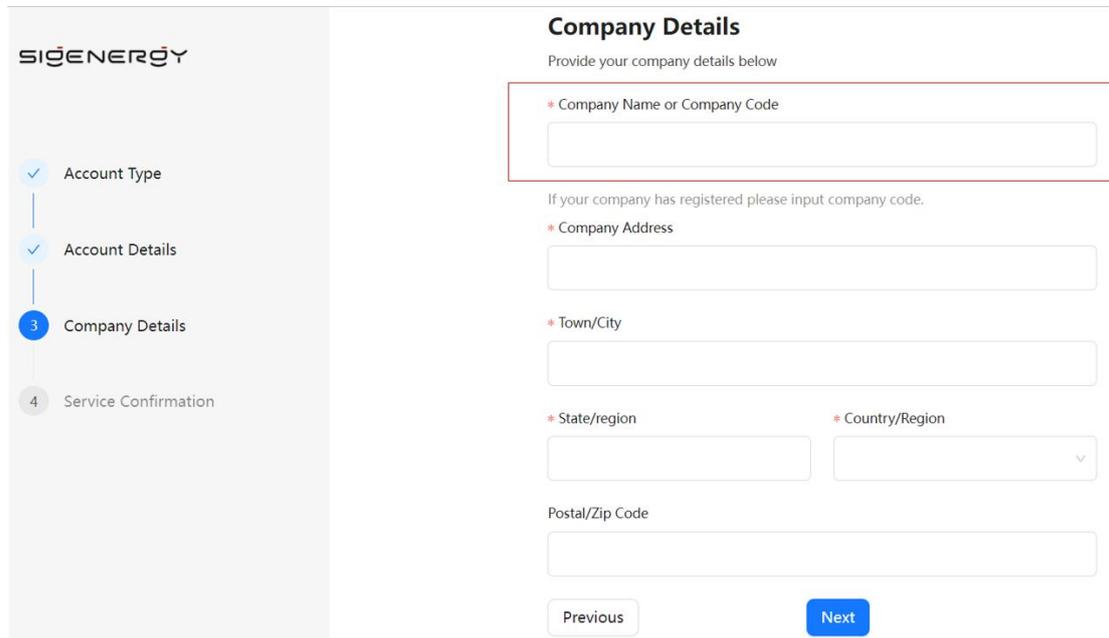
Step 3. Fill in account details.

Click "Get Code" to get the "Verification Code" by email. Email will be sent from sigenservice@notice.sigenergy.com. (please check your spam mailbox or email interception rules if not received the code).



The screenshot shows the 'Account Details' registration step. On the left, a progress bar indicates four steps: 1. Account Type, 2. Account Details (active), 3. Company Details, and 4. Service Confirmation. The main content area is titled 'Account Details' with the subtitle 'Provide your account details below'. There are five input fields: 'First name', 'Last name', 'Password', 'Confirm Password', and 'Email'. The 'Password' and 'Confirm Password' fields have eye icons. A red box labeled '1' encompasses the first four fields. Below these fields, a note states 'This email is used to log in to the App or official website'. There is a 'Verification Code' input field and a 'Get Code' button. A red box labeled '2' encompasses the 'Verification Code' field and the 'Get Code' button. At the bottom, there is a 'Phone Number' input field and 'Previous' and 'Next' buttons. The 'Next' button is highlighted with a red box labeled '3'.

Step 4. Fill in company details.



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Company Details
Provide your company details below

* Company Name or Company Code

If your company has registered please input company code.

* Company Address

* Town/City

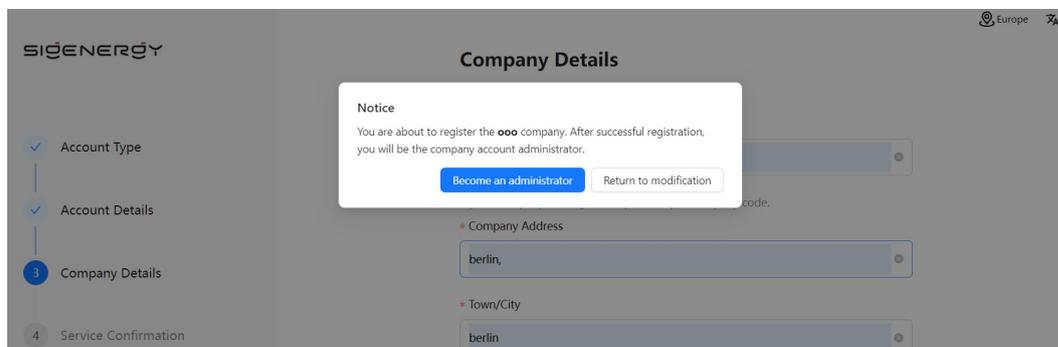
* State/region * Country/Region

Postal/Zip Code

Previous Next

Input company's name if you represent the company for the first registration. The account you registered will be the administrator account* at company level.

* Administrator account is able to create company code for other company's employees and view all power plants installed by the company.



SIGENERGY Europe

Company Details

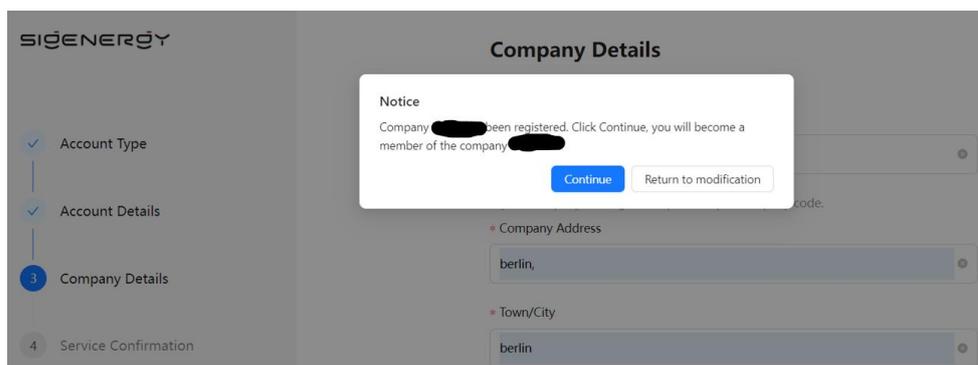
Notice
You are about to register the ooo company. After successful registration, you will be the company account administrator.

Become an administrator Return to modification

* Company Address
berlin

* Town/City
berlin

Input company's code if you want to register as an individual employee of the registered company. The account you register will be bound to the administrator account as an individual account.



SIGENERGY

Company Details

Notice
Company [redacted] been registered. Click Continue, you will become a member of the company [redacted]

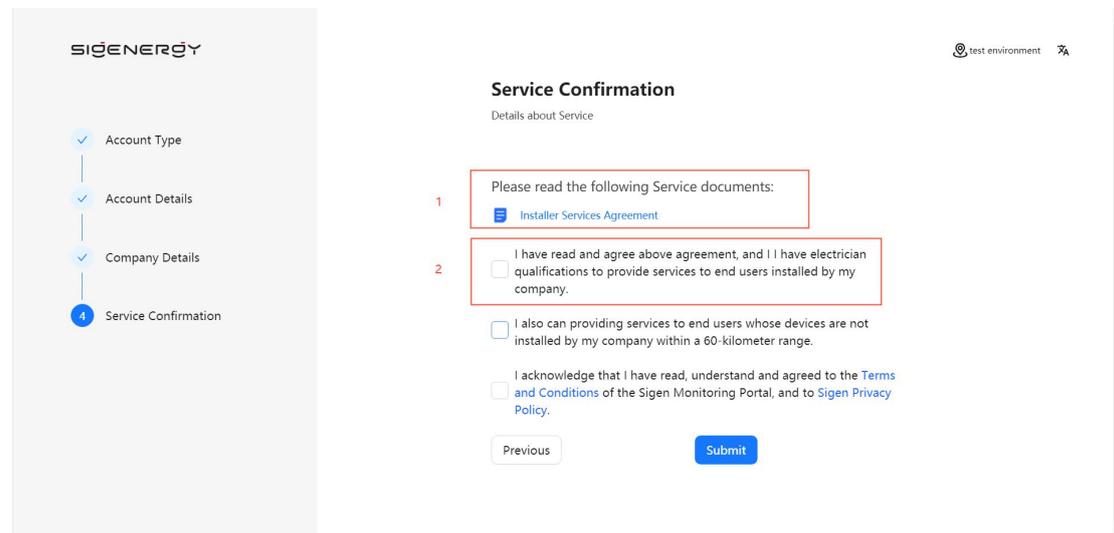
Continue Return to modification

* Company Address
berlin

* Town/City
berlin

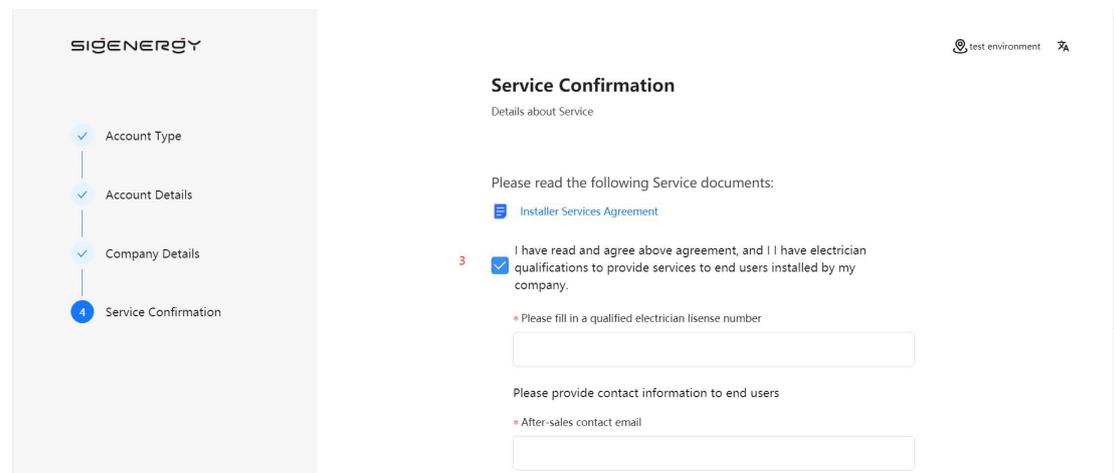
Step 5. View service agreement and confirm service options on “*Service Confirmation*” page*

* You won't be able to see the “service confirmation” page if you register as an individual employee of a registered company.



It is mandatory to click to agree the service agreement. Provide service for end-users whose device was installed by your company.

It is optional to click to provide service for end-users within 60 KM whose original device was not installed by your company.

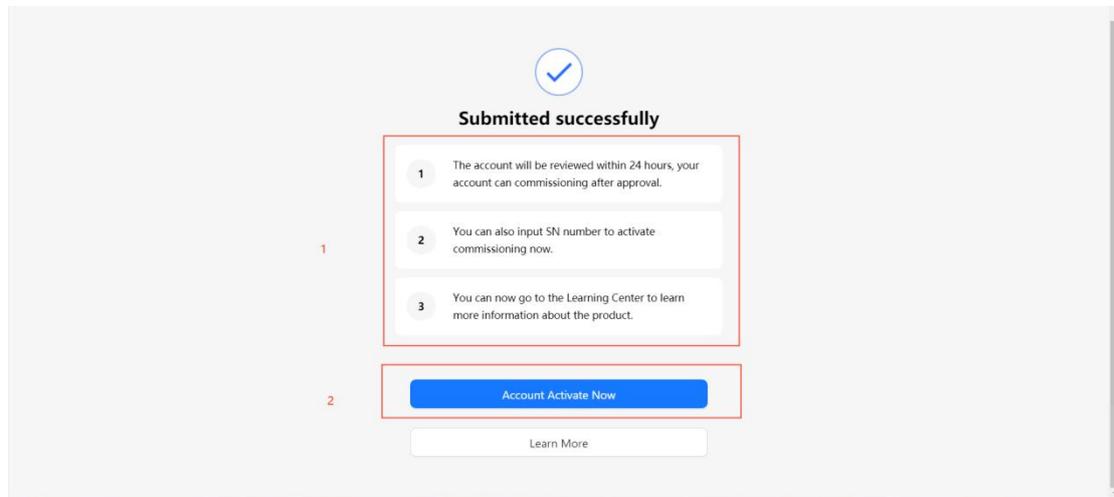


Input anyone of electrician license number in your company.

Input service information for end-user to contact.

Step 6. Complete registration.

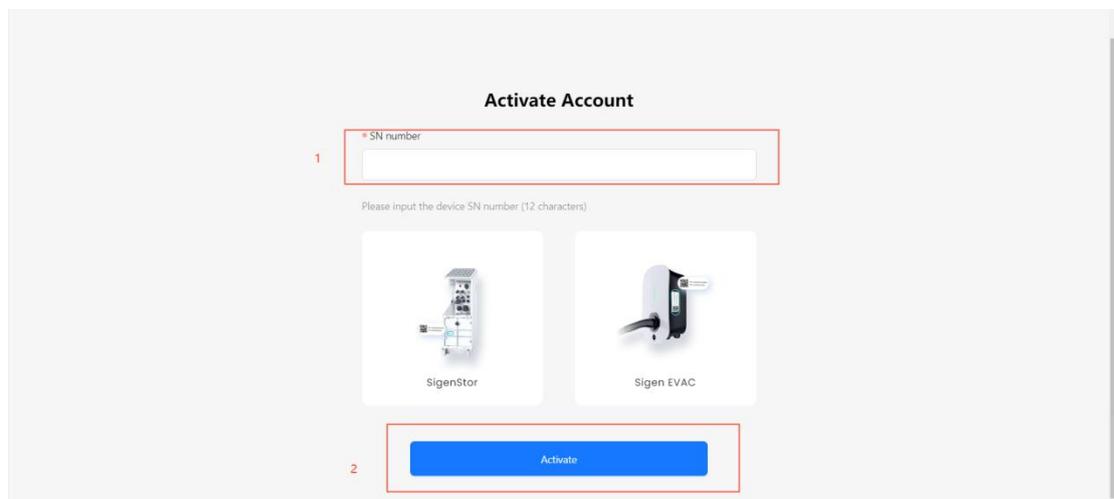
Submitted successfully. Sigenergy's backend guys will review it to approve to activate your accounts in 1 working day.



Step 7. Self-activate account

Installers can also self-activate accounts by entering a valid device serial number (SN). The SN of devices should have not been installed before.

1. Fill in the valid device serial number (inverter or battery etc.)
2. Click "Activate"



Installer could install and commissioning after the account been activated.

How to set up an association between upper and sub installers

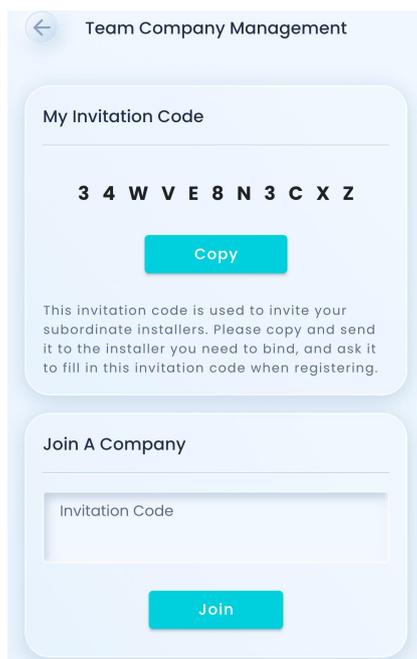
For upper level installer:

1. mySigen version 1.7 and above
2. Setting-Team info

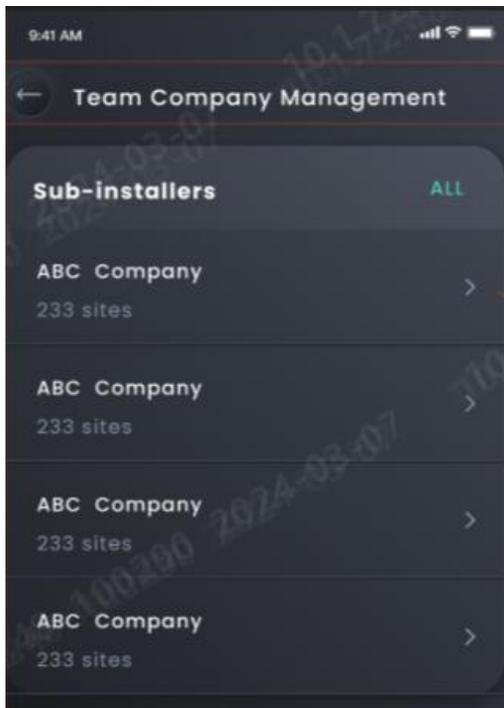


3. Copy the "company invitation code" in "Add sub installer" and send the code separately to the sub installer, such as by email, etc

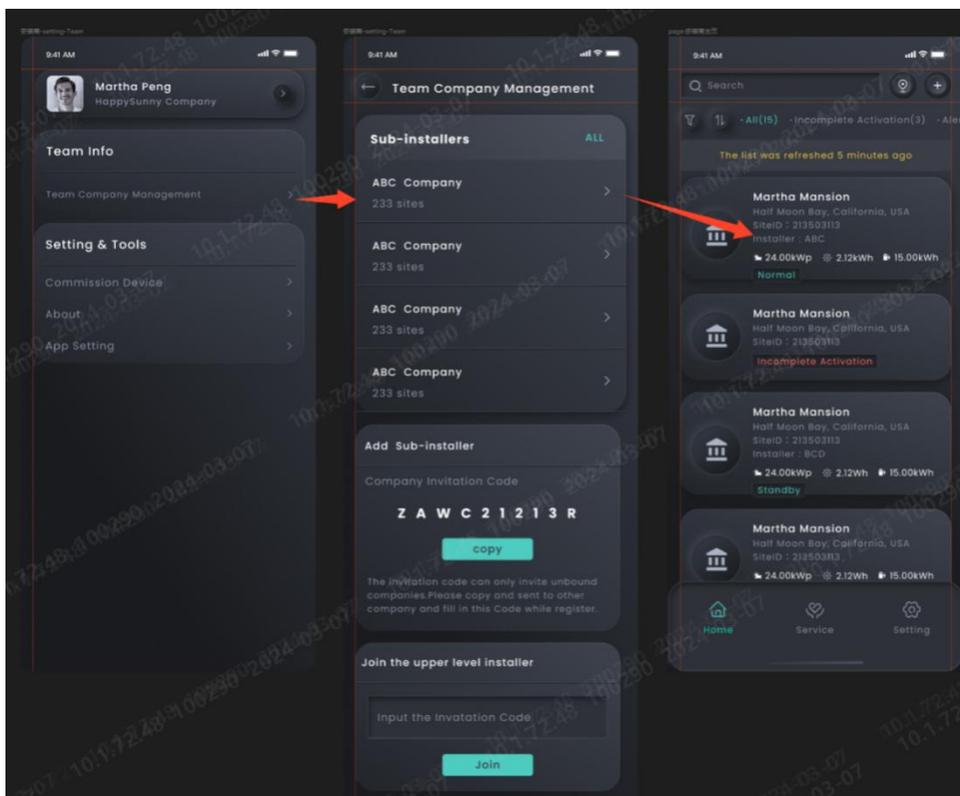
*Add Energy Spurt to be your distributor & claim annual rebate from Energy Spurt
Copy **'34WVE8N3CXZ'** & input into your account, click 'join'.



- After submitting the "Join the upper level installer", the sub installer will automatically display it in the account of upper level installer

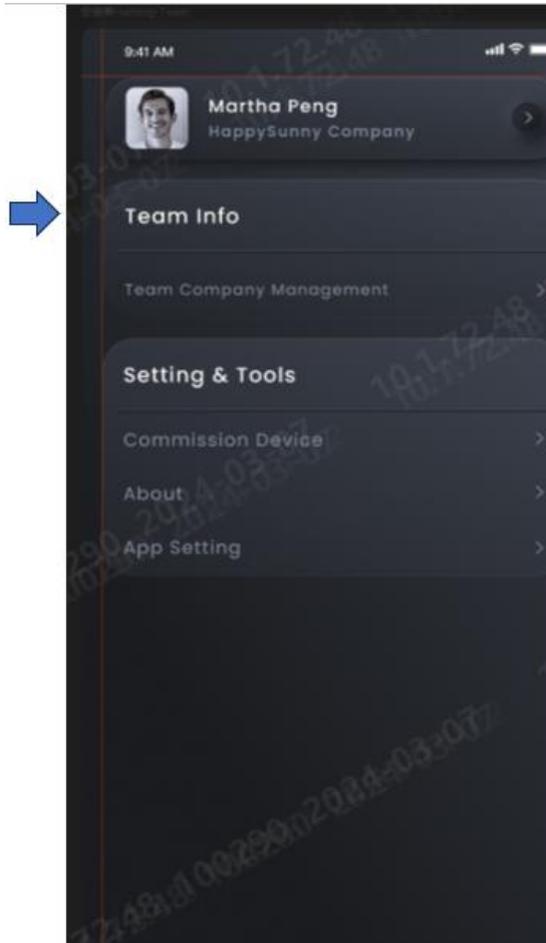


- The power system of sub installer can also be viewed by upper level installer

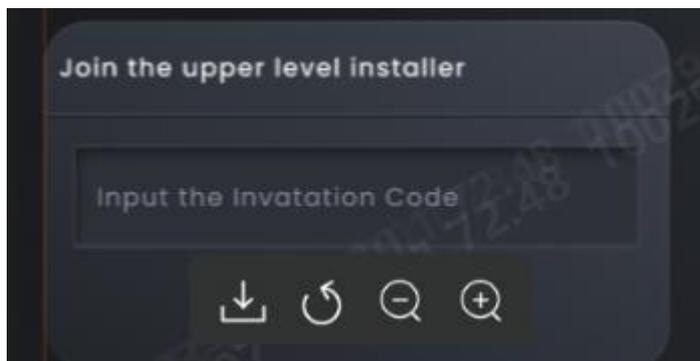


For sub installer:

1. mySigen version 1.7 and above
2. Setting-Team info



3. Fill the "Company Invitation Code" obtained from the upper installer in the "Join the upper level installer" and save



4. Automatically associate with upper level installers
5. The power system of sub installer can also be viewed by upper level installer